



3014 (02-09-04)

ANNUAL REPORT

OF

Name: SEYMOUR MUNICIPAL WATER UTILITY

Principal Office: 328 N MAIN STREET
SEYMOUR, WI 54165

For the Year Ended: DECEMBER 31, 2001

WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

I, SUSAN GARSOW of
(Person responsible for accounts)

Seymour Municipal Water Utility, certify that I
(Utility Name)

<hr/> (Signature of person responsible for accounts)	<hr/> 02/07/2002 (Date)
<hr/> CLERK-TREASURER (Title)	

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: SEYMOUR MUNICIPAL WATER UTILITY**Utility Address:** 328 N MAIN STREET
SEYMOUR, WI 54165**When was utility organized?** 1/1/1934**Report any change in name:****Effective Date:****Utility Web Site:**

Utility employee in charge of correspondence concerning this report:

Name: SUE GARSOW**Title:** CLERK-TREASURER**Office Address:**328 N MAIN STREET
SEYMOUR, WI 54165**Telephone:** (920) 833 - 2209**Fax Number:** (920) 833 - 7221**E-mail Address:**

Individual or firm, if other than utility employee, preparing this report:

Name: PAUL G DENIS**Title:** SHAREHOLDER**Office Address:** SCHENCK SC2200 RIVERSIDE DRIVE
P.O. BOX 23819
GREEN BAY, WI 54305**Telephone:** (920) 455 - 4117**Fax Number:** (920) 436 - 7808**E-mail Address:** denisp@schencksolutions.com

President, chairman, or head of utility commission/board or committee:

Name: HENRY BURROWES**Title:** MAYOR**Office Address:**328 N. MAIN ST.
SEYMOUR, WI 54165**Telephone:** (920) 833 - 2209**Fax Number:** (920) 833 - 7221**E-mail Address:**

Are records of utility audited by individuals or firms, other than utility employee? YES

IDENTIFICATION AND OWNERSHIP

Individual or firm, if other than utility employee, auditing utility records:

Name: PAUL G DENIS**Title:** SHAREHOLDER**Office Address:** SCHENCK SC
2200 RIVERSIDE DRIVE
P.O. BOX 23819
GREEN BAY, WI 54305**Telephone:** (920) 455 - 4117**Fax Number:** (920) 436 - 7808**E-mail Address:** denisp@schencksolutions.com**Date of most recent audit report:** 2/7/2002**Period covered by most recent audit:** CALENDAR YEAR 2001

Names and titles of utility management including manager or superintendent:

Name: MIKE PEPIN**Title:** DIRECTOR OF PUBLIC WORKS**Office Address:**
328 N. MAIN ST.
SEYMOUR, WI 54165**Telephone:** (920) 833 - 2209**Fax Number:** (920) 833 - 7221**E-mail Address:**

Name of utility commission/committee:

Names of members of utility commission/committee:HENRY BURROWES
MARY GREUEL
SHANNON MILLER
MIKE PEPIN, DIRECTOR OF PUBLIC WORKS
JEFF SCHROEDER
RONALD SEIDEL
DUANE SNYDER JR
MARLENE WIEDEMANN

Is sewer service rendered by the utility? NO**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?** NO**Date of Ordinance:**

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)? NO

Provide the following information regarding the provider(s) of contract services:

IDENTIFICATION AND OWNERSHIP

Firm Name:

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	511,021	368,565	1
Operating Expenses:			
Operation and Maintenance Expense (401-402)	250,763	266,238	2
Depreciation Expense (403)	60,140	48,299	3
Amortization Expense (404-407)	0	0	4
Taxes (408)	51,608	50,106	5
Total Operating Expenses	362,511	364,643	
Net Operating Income	148,510	3,922	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	148,510	3,922	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Income from Nonutility Operations (417)	0	0	8
Nonoperating Rental Income (418)	0	0	9
Interest and Dividend Income (419)	77	0	10
Miscellaneous Nonoperating Income (421)	0	0	11
Total Other Income	77	0	
Total Income	148,587	3,922	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	12
Other Income Deductions (426)	0	0	13
Total Miscellaneous Income Deductions	0	0	
Income Before Interest Charges	148,587	3,922	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	159	4,853	14
Amortization of Debt Discount and Expense (428)		0	15
Amortization of Premium on Debt--Cr. (429)		0	16
Interest on Debt to Municipality (430)	17,622	17,207	17
Other Interest Expense (431)	0	0	18
Interest Charged to Construction--Cr. (432)		0	19
Total Interest Charges	17,781	22,060	
Net Income	130,806	(18,138)	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	242,431	260,569	20
Balance Transferred from Income (433)	130,806	(18,138)	21
Miscellaneous Credits to Surplus (434)	0	0	22
Miscellaneous Debits to Surplus--Debit (435)	0	0	23
Appropriations of Surplus--Debit (436)	0	0	24
Appropriations of Income to Municipal Funds--Debit (439)	0	0	25
Total Unappropriated Earned Surplus End of Year (216)	373,237	242,431	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		
NONE		2
Total (Acct. 413):	0	
Income from Nonutility Operations (417):		
NONE		3
Total (Acct. 417):	0	
Nonoperating Rental Income (418):		
NONE		4
Total (Acct. 418):	0	
Interest and Dividend Income (419):		
INTEREST INCOME	77	5
Total (Acct. 419):	77	
Miscellaneous Nonoperating Income (421):		
NONE		6
Total (Acct. 421):	0	
Miscellaneous Amortization (425):		
NONE		7
Total (Acct. 425):	0	
Other Income Deductions (426):		
NONE		8
Total (Acct. 426):	0	
Miscellaneous Credits to Surplus (434):		
NONE		9
Total (Acct. 434):	0	
Miscellaneous Debits to Surplus (435):		
NONE		10
Total (Acct. 435)--Debit:	0	
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		11
Total (Acct. 436)--Debit:	0	
Appropriations of Income to Municipal Funds (439):		
NONE		12
Total (Acct. 439)--Debit:	0	

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs & Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	511,021	0	0	0	511,021	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents	0	0		0	0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:					0	6
.						
Revenues subject to Wisconsin Remainder Assessment	511,021	0	0	0	511,021	

DISTRIBUTION OF TOTAL PAYROLL

1. Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
2. The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
3. Provide additional information in the schedule footnotes when necessary.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses	118,457		118,457	1
Electric operating expenses			0	2
Gas operating expenses			0	3
Heating operating expenses			0	4
Sewer operating expenses			0	5
Merchandising and jobbing			0	6
Other nonutility expenses			0	7
Water utility plant accounts	18,262		18,262	8
Electric utility plant accounts			0	9
Gas utility plant accounts			0	10
Heating utility plant accounts			0	11
Sewer utility plant accounts			0	12
Accum. prov. for depreciation of water plant			0	13
Accum. prov. for depreciation of electric plant			0	14
Accum. prov. for depreciation of gas plant			0	15
Accum. prov. for depreciation of heating plant			0	16
Accum. prov. for depreciation of sewer plant			0	17
Clearing accounts			0	18
All other accounts			0	19
Total Payroll	136,719	0	136,719	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	2,329,329	2,172,731	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	539,353	484,837	2
Net Utility Plant	1,789,976	1,687,894	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	10,211	10,211	6
Special Funds (125)	0	0	7
Total Other Property and Investments	10,211	10,211	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	5,587		8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	57,748	47,440	11
Other Accounts Receivable (143)	0	0	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	0	0	14
Materials and Supplies (150)	12,997	7,910	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	76,332	55,350	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	1,876,519	1,753,455	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	422,420	422,420	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	373,237	242,431	23
Total Proprietary Capital	795,657	664,851	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	351,508	400,000	25
Other Long-Term Debt (224)	1,682	3,818	26
Total Long-Term Debt	353,190	403,818	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	7,140	3,229	28
Payables to Municipality (233)	0	95,194	29
Customer Deposits (235)			30
Taxes Accrued (236)	41,546	40,236	31
Interest Accrued (237)	10,032	12,457	32
Other Current and Accrued Liabilities (238)	19,059	17,307	33
Total Current and Accrued Liabilities	77,777	168,423	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Property Insurance Reserve (261)			37
Injuries and Damages Reserve (262)			38
Pensions and Benefits Reserve (263)			39
Miscellaneous Operating Reserves (265)			40
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	649,895	516,363	41
Total Liabilities and Other Credits	1,876,519	1,753,455	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
Plant Accounts:					
Utility Plant in Service (101)	2,329,329	0	0	0	1
Utility Plant Purchased or Sold (102)					2
Utility Plant in Process of Reclassification (103)					3
Utility Plant Leased to Others (104)					4
Property Held for Future Use (105)					5
Completed Construction not Classified (106)					6
Construction Work in Progress (107)					7
Utility Plant Acquisition Adjustments (108)					8
Other Utility Plant Adjustments (109)					9
Total Utility Plant	2,329,329	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	539,353	0	0	0	10
Total Accumulated Provision	539,353	0	0	0	
Net Utility Plant	1,789,976	0	0	0	

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year	484,837				484,837	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	60,140				60,140	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	2,760				2,760	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	62,900	0	0	0	62,900	13
Debits during year						14
Book cost of plant retired	8,384				8,384	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	8,384	0	0	0	8,384	19
Balance End of Year	539,353	0	0	0	539,353	20
Composite Depreciation Rate?	No					21
If yes, what is the rate?						22

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify):	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	<u>0</u>	
Deductions:		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	<u>0</u>	
Balance end of year	<u><u>0</u></u>	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	12,997	7,910	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	12,997	7,910	

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.
--

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
Unamortized debt discount & expense (181)				1
Total			0	
Unamortized premium on debt (251)				2
Total			0	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	422,420	1
Changes during year (explain):		
NONE	0	2
Balance end of year	422,420	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)
-------------------------------------	----------------------------------	--	----------------------------------	---

NONE

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
STATE TRUST FUND LOAN	02/01/2000	02/01/2005	5.00%	161,508	1
BOND ANTICIPATION NOTE	02/23/2000	03/15/2004	4.75%	190,000	2
Total for Account 223				351,508	
Other Long-Term Debt (224)					
Capital Lease	10/21/1997	09/23/2002	5.90%	1,682	3
Total for Account 224				1,682	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	40,236	1
Accruals:		
Charged water department expense	51,608	2
Charged electric department expense		3
Charged sewer department expense	933	4
Other (explain):		
NONE		5
Total Accruals and other credits	52,541	
Taxes paid during year:		
County, state and local taxes	40,237	6
Social Security taxes	10,459	7
PSC Remainder Assessment	535	8
Other (explain):		
NONE		9
Total payments and other debits	51,231	
Balance end of year	41,546	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					
State Trust Fund Loan	8,499	8,122	10,547	6,074	2
BOND ANTICIPATION NOTE	3,958	9,500	9,500	3,958	3
Subtotal	12,457	17,622	20,047	10,032	
Other Long-Term Debt (224)					
CAPITAL LEASE	0	159	159	0	4
Subtotal	0	159	159	0	
Notes Payable (231)					
NONE	0			0	5
Subtotal	0	0	0	0	
Total	12,457	17,781	20,206	10,032	

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	516,363	0	0	0	0	516,363	1
Add credits during year:							
For Services	12,270					12,270	2
For Mains	106,362					106,362	3
Other (specify):							
HYDRANT ADDITIONS FINANCED BY DEVELOPER	14,900					14,900	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	649,895	0	0	0	0	649,895	
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124):		
SPECIAL ASSESSMENT RECEIVABLE	10,211	2
Total (Acct. 124):	10,211	
Special Funds (125):		
NONE		3
Total (Acct. 125):	0	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	57,748	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	57,748	
Other Accounts Receivable (143):		
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify):		
NONE		11
Total (Acct. 143):	0	
Receivables from Municipality (145):		
NONE		12
Total (Acct. 145):	0	
Prepayments (165):		
NONE		13
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		14
Total (Acct. 182):	0	
Other Deferred Debits (183):		
NONE		15
Total (Acct. 183):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Payables to Municipality (233):	
NONE	16
Total (Acct. 233):	0
Other Deferred Credits (253):	
NONE	17
Total (Acct. 253):	0

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	2,251,030	0	0	0	2,251,030	1
Materials and Supplies	10,453	0	0	0	10,453	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation	512,095	0	0	0	512,095	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	583,129	0	0	0	583,129	6
Other (specify):					0	7
Average Net Rate Base	1,166,259	0	0	0	1,166,259	
Net Operating Income	148,510	0	0	0	148,510	8
Net Operating Income as a percent of						
Average Net Rate Base	12.73%	N/A	N/A	N/A	12.73%	

RETURN ON PROPRIETARY CAPITAL COMPUTATION

1. The data used in calculating proprietary capital are averages.
2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description (a)	Amount (b)	
Average Proprietary Capital		
Capital Paid in by Municipality	422,420	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	307,834	3
Other (Specify):		4
Total Average Proprietary Capital	730,254	
Net Income		
Net Income	130,806	5
Percent Return on Proprietary Capital	17.91%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

FINANCIAL SECTION FOOTNOTES

Identification and Ownership - Contacts (Page iv)

Response received 8/19/02, ele:

Elaine,
Your 8/9/02 letter was forwarded to us for reply. We apologize for not making the entry related to the 2000 report in 2001. It will be made this year.

Thank you,

Paul G. Denis
August 9, 2002

Ms. Sue Garsow, Clerk-Treasurer
Seymour Municipal Water Utility
328 North Main Street
Seymour, WI 54165-1312

2001 Analytical Review DWCCA-5320-ELE

Dear Ms. Garsow:

The Public Service Commission (Commission) staff has completed its analytical review of your utility's 2001 annual report. The primary purpose of the analytical review is to detect possible reporting or accounting related errors and also to identify significant fluctuations from prior years' data that are not sufficiently explained in the annual report. The analytical review did identify the following issue(s):

In correspondence related to the 2000 review, Mr. Paul Denis of Schenck SC indicated that an adjustment in the amount of \$8,916 would be made to Accounts 403 and 110 in 2001 for an under accrual of depreciation in 2000 as a result of using an incorrect rate. It appears from reviewing page F-8 that this adjustment has not been recorded. Please furnish an explanation.

Responding to the questions posed from the analytical review does not preclude you from possibly receiving other inquiries from our office regarding your annual report in the future: for instance, during a rate case, construction authorization, or other Commission reviews.

We appreciate your cooperation in providing the above information. If you have any questions, please feel free to contact me at (608) 266-3768. Please respond within 30 days of this letter. We prefer that you respond by e-mail if it is convenient for you to do so. My e-mail address is elaine.engelke@psc.state.wi.us. If we have no questions regarding your response, you can consider the review closed.

Sincerely,

Elaine L. Engelke
Financial Specialist

FINANCIAL SECTION FOOTNOTES

Division of Water, Compliance, and Consumer Affairs

ELE:dwh:w:\compl\Analytical Reviews\2001 analytical review letters\5320.doc

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	Amounts (b)	
Operating Revenues		
Sales of Water		
Sales of Water (460-467)	490,192	1
Total Sales of Water	490,192	
Other Operating Revenues		
Forfeited Discounts (470)	4,059	2
Miscellaneous Service Revenues (471)	1,671	3
Rents from Water Property (472)	11,500	4
Interdepartmental Rents (473)	0	5
Other Water Revenues (474)	3,599	6
Amortization of Construction Grants (475)	0	7
Total Other Operating Revenues	20,829	
Total Operating Revenues	511,021	
Operation and Maintenance Expenses		
Source of Supply Expenses (600-605)	24,086	8
Pumping Expenses (620-625)	33,121	9
Water Treatment Expenses (630-635)	38,930	10
Transmission and Distribution Expenses (640-655)	32,310	11
Customer Accounts Expenses (901-904)	30,352	12
Sales Expenses (910)	0	13
Administrative and General Expenses (920-935)	91,964	14
Total Operation and Maintenance Expenses	250,763	
Other Operating Expenses		
Depreciation Expense (403)	60,140	15
Amortization Expense (404-407)		16
Taxes (408)	51,608	17
Total Other Operating Expenses	111,748	
Total Operating Expenses	362,511	
NET OPERATING INCOME	148,510	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	1,084	50,767	266,295	4
Commercial	228	34,088	96,420	5
Industrial	11	422	2,756	6
Total Metered Sales to General Customers (461)	1,323	85,277	365,471	
Private Fire Protection Service (462)				7
Public Fire Protection Service (463)	1		96,500	8
Other Sales to Public Authorities (464)	22	8,896	28,221	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	1,346	94,173	490,192	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
------------------------------------	--	--	-------------------------------

NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	96,500	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify):		
NONE		4
Total Public Fire Protection Service (463)	96,500	
Forfeited Discounts (470):		
Customer late payment charges	4,059	5
Other (specify):		
NONE		6
Total Forfeited Discounts (470)	4,059	
Miscellaneous Service Revenues (471):		
SUNDRY	1,671	7
Total Miscellaneous Service Revenues (471)	1,671	
Rents from Water Property (472):		
WATER TOWER RENTALS-ANTENNAS	11,500	8
Total Rents from Water Property (472)	11,500	
Interdepartmental Rents (473):		
NONE		9
Total Interdepartmental Rents (473)	0	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	3,599	10
Other (specify):		
NONE		11
Total Other Water Revenues (474)	3,599	
Amortization of Construction Grants (475):		
NONE		12
Total Amortization of Construction Grants (475)	0	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
SOURCE OF SUPPLY EXPENSES		
Operation Labor (600)	20,656	1
Purchased Water (601)		2
Operation Supplies and Expenses (602)	3,430	3
Maintenance of Water Source Plant (605)		4
Total Source of Supply Expenses	24,086	
PUMPING EXPENSES		
Operation Labor (620)	15,114	5
Fuel for Power Production (621)		6
Fuel or Power Purchased for Pumping (622)	15,732	7
Operation Supplies and Expenses (623)	1,055	8
Maintenance of Pumping Plant (625)	1,220	9
Total Pumping Expenses	33,121	
WATER TREATMENT EXPENSES		
Operation Labor (630)	25,168	10
Chemicals (631)	12,668	11
Operation Supplies and Expenses (632)	256	12
Maintenance of Water Treatment Plant (635)	838	13
Total Water Treatment Expenses	38,930	
TRANSMISSION AND DISTRIBUTION EXPENSES		
Operation Labor (640)	14,497	14
Operation Supplies and Expenses (641)	197	15
Maintenance of Distribution Reservoirs and Standpipes (650)	4,193	16
Maintenance of Mains (651)	10,204	17
Maintenance of Services (652)		18
Maintenance of Meters (653)	1,178	19
Maintenance of Hydrants (654)	2,041	20
Maintenance of Other Plant (655)		21
Total Transmission and Distribution Expenses	32,310	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
CUSTOMER ACCOUNTS EXPENSES		
Meter Reading Labor (901)	2,745	22
Accounting and Collecting Labor (902)	27,607	23
Supplies and Expenses (903)		24
Uncollectible Accounts (904)		25
Total Customer Accounts Expenses	30,352	
SALES EXPENSES		
Sales Expenses (910)		26
Total Sales Expenses	0	
ADMINISTRATIVE AND GENERAL EXPENSES		
Administrative and General Salaries (920)	12,671	27
Office Supplies and Expenses (921)	8,975	28
Administrative Expenses Transferred--Credit (922)		29
Outside Services Employed (923)	6,349	30
Property Insurance (924)	4,400	31
Injuries and Damages (925)		32
Employee Pensions and Benefits (926)	52,352	33
Regulatory Commission Expenses (928)	731	34
Miscellaneous General Expenses (930)	3,320	35
Transportation Expenses (933)	3,132	36
Maintenance of General Plant (935)	34	37
Total Administrative and General Expenses	91,964	
Total Operation and Maintenance Expenses	250,763	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		41,546	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		932	2
Net property tax equivalent		40,614	
Social Security		10,459	3
PSC Remainder Assessment		535	4
Other (specify): NONE			5
Total tax expense		51,608	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Outagamie				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.192000				3
County tax rate	mills		4.918500				4
Local tax rate	mills		8.692300				5
School tax rate	mills		8.831500				6
Voc. school tax rate	mills		1.809700				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		24.444000				10
Less: state credit	mills		1.320400				11
Net tax rate	mills		23.123600				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		8.692300				14
Combined School Tax Rate	mills		10.641200				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		19.333500				17
Total Tax Rate	mills		24.444000				18
Ratio of Local and School Tax to Total	dec.		0.790930				19
Total tax net of state credit	mills		23.123600				20
Net Local and School Tax Rate	mills		18.289156				21
Utility Plant, Jan. 1	\$	2,172,731	2,172,731				22
Materials & Supplies	\$	7,910	7,910				23
Subtotal	\$	2,180,641	2,180,641				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	2,180,641	2,180,641				26
Assessment Ratio	dec.		1.041728				27
Assessed Value	\$	2,271,635	2,271,635				28
Net Local & School Rate	mills		18.289156				29
Tax Equiv. Computed for Current Year	\$	41,546	41,546				30
Tax Equivalent per 1994 PSC Report	\$	36,231					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$						32
Tax equiv. for current year (see note 6)	\$	41,546					34

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	991		4
Structures and Improvements (311)	97,993	3,387	5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	142,248		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	241,232	3,387	
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	0		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	68,375		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	8,216		19
Other Pumping Equipment (328)	0		20
Total Pumping Plant	76,591	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	35,639		23
Total Water Treatment Plant	35,639	0	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	2,882		24
Structures and Improvements (341)	0		25

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			991	4
Structures and Improvements (311)			101,380	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			142,248	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	244,619	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			0	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			68,375	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			8,216	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	0	76,591	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			35,639	23
Total Water Treatment Plant	0	0	35,639	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			2,882	24
Structures and Improvements (341)			0	25

WATER UTILITY PLANT IN SERVICE

1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000 not supported by statistical schedules.
4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	142,019		26
Transmission and Distribution Mains (343)	1,162,288	119,705	27
Fire Mains (344)	0		28
Services (345)	174,546	12,270	29
Meters (346)	97,904	9,913	30
Hydrants (348)	76,696	19,473	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	1,656,335	161,361	
GENERAL PLANT			
Land and Land Rights (389)	0		33
Structures and Improvements (390)	0		34
Office Furniture and Equipment (391)	5,029		35
Computer Equipment (391.1)	17,596	234	36
Transportation Equipment (392)	49,819		37
Stores Equipment (393)	0		38
Tools, Shop and Garage Equipment (394)	8,439		39
Laboratory Equipment (395)	922		40
Power Operated Equipment (396)	56,964		41
Communication Equipment (397)	24,165		42
SCADA Equipment (397.1)	0		43
Miscellaneous Equipment (398)	0		44
Other Tangible Property (399)	0		45
Total General Plant	162,934	234	
Total utility plant in service directly assignable	2,172,731	164,982	
Common Utility Plant Allocated to Water Department	0		46
Total utility plant in service	2,172,731	164,982	

WATER UTILITY PLANT IN SERVICE (cont.)

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			142,019	26
Transmission and Distribution Mains (343)	1,500		1,280,493	27
Fire Mains (344)			0	28
Services (345)			186,816	29
Meters (346)	5,000		102,817	30
Hydrants (348)	500		95,669	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	7,000	0	1,810,696	
GENERAL PLANT				
Land and Land Rights (389)			0	33
Structures and Improvements (390)			0	34
Office Furniture and Equipment (391)			5,029	35
Computer Equipment (391.1)			17,830	36
Transportation Equipment (392)	1,384		48,435	37
Stores Equipment (393)			0	38
Tools, Shop and Garage Equipment (394)			8,439	39
Laboratory Equipment (395)			922	40
Power Operated Equipment (396)			56,964	41
Communication Equipment (397)			24,165	42
SCADA Equipment (397.1)			0	43
Miscellaneous Equipment (398)			0	44
Other Tangible Property (399)			0	45
Total General Plant	1,384	0	161,784	
Total utility plant in service directly assignable	8,384	0	2,329,329	
Common Utility Plant Allocated to Water Department			0	46
Total utility plant in service	8,384	0	2,329,329	

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			7,659	7,659	1
February			6,929	6,929	2
March			7,904	7,904	3
April			8,696	8,696	4
May			9,288	9,288	5
June			8,149	8,149	6
July			10,007	10,007	7
August			9,827	9,827	8
September			9,399	9,399	9
October			12,413	12,413	10
November			10,734	10,734	11
December			10,446	10,446	12
Total annual pumpage	0	0	111,451	111,451	
Less: Water sold				94,173	13
Volume pumped but not sold				17,278	14
Volume sold as a percent of volume pumped				84%	15
Volume used for water production, water quality and system maintenance				4,654	16
Volume related to equipment/system malfunction					17
Non-utility volume NOT included in water sales					18
Total volume not sold but accounted for				4,654	19
Volume pumped but unaccounted for				12,624	20
Percent of water lost				11%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				1,007	23
Date of maximum: 10/2/2001					24
Cause of maximum:					25
FLUSHING WATER MAINS					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				88	26
Date of minimum: 6/2/2001					27
Total KWH used for pumping for the year				210,452	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
WELL #1 638 N MAIN ST	Well #1	406	10	864,000	Yes	1
WELL #2 328 ELIZABETH ST	Well #2	390	10	820,800	Yes	2

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Identification Number (b)	Intakes			Diameter in inches (e)
		Distance From Shore in feet (c)	Depth Below Surface in feet (d)		
NONE					

1

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	BOOSTER PUMP 3	BOOSTER PUMP, PUMP 2	WELL PUMP, PUMP 1	1
Location	STATION 1	STATION #1, 638 N MAIN ST	STATION #1, 638 N MAIN ST	2
Purpose	S	B	P	3
Destination	D	D	R	4
Pump Manufacturer	AURORA	JRORA, 3X4X14 SERIES 410	GOULDES, MODEL 8DH	5
Year Installed	1974	1994	1993	6
Type	OTHER	OTHER	VERTICAL TURBINE	7
Actual Capacity (gpm)	900	550	600	8
Pump Motor or Standby Engine Mfr	GE	G. E.	G. E.	9
Year Installed	1974	1994	1993	10
Type	ELECTRIC	ELECTRIC	ELECTRIC	11
Horsepower	75	40	40	12

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification	WELL PUMP, PUMP 4			14
Location	TION #2, 328 ELIZABETH ST			15
Purpose	P			16
Destination	R			17
Pump Manufacturer	GOULDES			18
Year Installed	1999			19
Type	VERTICAL TURBINE			20
Actual Capacity (gpm)	625			21
Pump Motor or Standby Engine Mfr	U. S. MOTOR			22
Year Installed	1999			23
Type	ELECTRIC			24
Horsepower	100			25

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	ELEVATED TOWER #1	ELEVATED TOWER #2	STATION #1	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
				3
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	ET	R	4
Year constructed	1973	1935	1935	5
				6
Primary material (earthen, steel, concrete, other)	STEEL	STEEL	CONCRETE	7
				8
Elevation difference in feet (See Headnote 3.)	158	158	12	9
				10
Total capacity in gallons (actual)	300,000	50,000	80,000	11
WATER TREATMENT PLANT				12
Disinfection, type of equipment (gas, liquid, powder, other)			LIQUID	13
				14
Points of application (wellhouse, central facilities, booster station, other)			WELLHOUSE	15
				16
Filters, type (gravity, pressure, other, none)			NONE	17
				18
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)			0.8640	19
				20
Is a corrosion control chemical used (yes, no)?			Y	21
				22
Is water fluoridated (yes, no)?			N	23
				24
				25

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

Number of Feet								
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	
M	D	4.000	1,232	0	0	0	1,232	1
P	D	4.000	103	0	0	0	103	2
M	D	6.000	35,440	0	300	0	35,140	3
P	D	6.000	1,846	0	0	0	1,846	4
M	D	8.000	14,511	0	0	0	14,511	5
P	D	8.000	11,354	500	0	0	11,854	6
M	D	10.000	2,260	0	0	0	2,260	7
P	D	10.000	5,140	300	0	0	5,440	8
M	D	12.000	1,010	0	0	0	1,010	9
P	D	12.000	6,340	2,490	0	0	8,830	10
M	T	16.000	6,100	0	0	0	6,100	11
Total Within Municipality			85,336	3,290	300	0	88,326	
Total Utility			85,336	3,290	300	0	88,326	

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	910	0	0	0	910		1
M	1.000	248	25	0	0	273	5	2
M	1.250	2	0	0	0	2		3
M	1.500	17	0	0	0	17		4
M	2.000	16	7	0	0	23		5
M	4.000	1	0	0	0	1		6
P	4.000	3	0	0	0	3		7
M	6.000	5	0	0	0	5		8
M	8.000	1	1	0	0	2		9
Total Utility		1,203	33	0	0	1,236	5	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	1,483	180	120	0	1,543	121	1
1.000	54	8	4	0	58	0	2
1.500	16	2	0	0	18	0	3
2.000	6	0	0	0	6	0	4
3.000	5	1	0	0	6	0	5
4.000	3	0	1	0	2	0	6
Total:	1,567	191	125	0	1,633	121	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	1,184	177	7	13	0	162	1,543	1
1.000	0	41	2	4	0	11	58	2
1.500	0	12	1	4	0	1	18	3
2.000	0	5	1	0	0	0	6	4
3.000	0	2	1	3	0	0	6	5
4.000	0	2	0	0	0	0	2	6
Total:	1,184	239	12	24	0	174	1,633	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	147	8	1		154	2
Total Fire Hydrants	147	8	1	0	154	
Flushing Hydrants						
	0				0	3
Total Flushing Hydrants	0	0	0	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year: 154

Number of distribution system valves end of year: 2

Number of distribution valves operated during year: 198

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

Account 621 and 622 - reclassification from prior year.

Account 630 - up due to increase in staffing for water treatment.

Account 651, 652 and 653 - down due to decrease in maintenance on mains, services and meters.

Water Mains (Page W-15)

Water mains in the amount of \$106361 were financed by developers and the remaining by Utility operations.

Water Services (Page W-16)

Water services in the amount of \$12270 were financed by developers.
